



Republic of the Philippines  
Department of Education  
National Capital Region  
DIVISION OF CITY SCHOOLS  
City of Muntinlupa

August 26, 2010

DIVISION MEMORANDUM

No. 227.s. 2010

To: Division Supervisors/ Coordinators  
Division/School Administrative Officers  
Elementary/ Secondary School Principals

**ADDRESSING THE SECRETARY OF THE DEPARTMENT OF EDUCATION**

1 Attached is DepEd Order No. 97,s. 2010, entitled " Addressing the Secretary of the Department of Educations" which is self- explanatory for the information and guidance of all concerned.

2. Immediate and wide dissemination of this memorandum is desired.

**DOMINICO C. IDANAN, Ed.D.**  
Officer-In-Charge  
Office of the Schools Division Superintendent

Reference:

DepEd Order No. 97 .s.s 2010

Allotment :1-(D.O. 50-97)

To be indicated in the Perpetual Index

Under the following subjects:

APPOINTMENT    EMPLOYMENT    REAPPOINTMENT    ASSIGNEMENT    OFFICIALS



Republic of the Philippines  
**Department of Education**  
DepEd Complex, Meralco Avenue, Pasig City

**DepED**  
DEPARTMENT OF EDUCATION  
DIVISION OFFICE - CITY SCHOOLS  
CITY OF MUNTINLUPA

Received \_\_\_\_\_  
Date 8/23/10  
Time \_\_\_\_\_

AUG 23 2010

DepEd ORDER  
No. 97, s. 2010

**ADDRESSING THE SECRETARY OF THE DEPARTMENT OF EDUCATION**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services, Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
Chiefs of Divisions  
All Others Concerned

1. Please be advised that all official communications, collaterals and documents bearing the name of the Secretary of the Department of Education (DepEd) should be addressed as **Br. Armin A. Luistro FSC**.
2. Wide dissemination of and strict compliance with this Order is directed.

  
**BR. ARMIN A. LUISTRO FSC**  
Secretary

Reference:

None

To be indicated in the Perpetual Index  
under the following subjects:

APPOINTMENT, EMPLOYMENT, REAPPOINTMENT  
ASSIGNMENT  
OFFICIALS

SMA, DO Addressing the Sec. of Educ.  
August 23, 2010